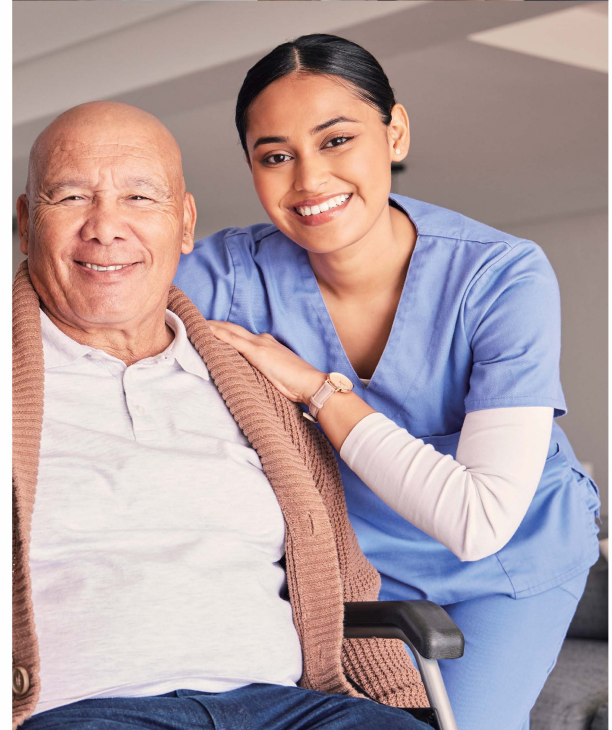
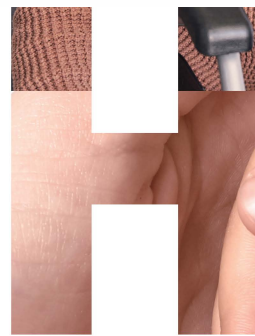




Australian College of Community and Health Services Pty Ltd t/a Australian College of Community and Health Services  
RTO Code: 45182 | CRICOS Code: 03687F ABN: 18 609 896 755 | Email: [info@acchs.edu.au](mailto:info@acchs.edu.au) | Web: [www.acchs.edu.au](http://www.acchs.edu.au)



# International Students Information Book 2024



# CONTENTS

Welcome	/ 01
Life in Sydney	/ 02
Campus Facilities	/ 03
Our Courses	/ 04
Certificate III in Individual Support	/ 05
Certificate IV in Ageing Support	/ 06
Diploma of Community Services	/ 07
Certificate III in Early Childhood Education and Care	/ 08
Diploma of Early Childhood Education and Care	/ 09
Diploma of Leadership and Management	/ 10
Diploma of Business	/ 11
Advanced Diploma of Business	/ 12
Orientation / Our Demographics	/ 13
Enrolment	/ 14
How to Apply & Enrol	/ 15



# WELCOME

Dear Future Students,

Australian College of Community and Health Services (ACCHS) has been transforming and empowering people for employment by offering first class vocational education training.

Besides excellence in education, we drive and cultivate essential values in our students so that they become more employable upon successful completion of our courses.

ACCHS is truly a modern, dynamic training college delivering professional vocational education and training in occupational aged care, community service, early childhood education and care. We also offer managerial courses in business and business of leadership and management.

Located in the heart between Parramatta and Harris Park train stations, our college also has many facilities which the students can benefit from.

They include but not limited to a practical lab, library, break out areas, wireless internet, student computers, and table tennis which the students can enjoy during their breaks! The staff at ACCHS are full of talent, enthusiasm, and innovation in the fields of delivery. The students are trained and assessed professionally, in a regulated and conducive learning environment. A 24/7 direct support with our CEO/PEO is available to the students whenever they encounter any difficulties while staying, studying, and working in Australia.

From the on-start while studying at ACCHS, it is our goal to get our students employed in the relevant field which they undertake, via our extensive network of our established industry partners, we also have established agreements with many higher educational providers, that allows you to study with ACCHS and in tandem, receive a conditional acceptance to further your studies subsequently, which is made possible prior to entry to Australia.

ACCHS, driven by values and excellence, is truly a unique and special place!



# Life in Sydney

Sydney, Australia is a vibrant and cosmopolitan city known for its stunning Harbour, Iconic Landmarks and Diverse Cultural offerings. Here's a brief overview of life in Sydney:

## Culture and Lifestyle

Sydney offers a dynamic and diverse cultural scene, with numerous art galleries, theaters and music venues. The city hosts various cultural festivals and events throughout the year, celebrating its multicultural population.

## Outdoor Activities

Sydney is famous for its outdoor lifestyle. The beautiful beaches, such as Bondi and Manly, attract residents and tourists alike. The harbour provides opportunities for sailing, kayaking and ferry rides to explore different parts of the city.

## Work Opportunities

Sydney is a major economic hub, and it offers a wide range of job opportunities, especially in finance, technology, healthcare and education. The city is home to numerous multinational companies and the Central Business District (CBD) is the primary business and financial district.

## Education

Sydney has several world-renowned universities and educational institutions. The University of Sydney and the University of New South Wales are among the top institutions in Australia.

## Cost of Living

Sydney's cost of living is relatively high compared to other Australian cities. Housing can be significantly expensive and prices may vary depending on the neighbourhood.

## Weather

Sydney has temperate climate with warm summers and mild winters. It enjoys a high number of sunny days throughout the year.

## Community and Social Life

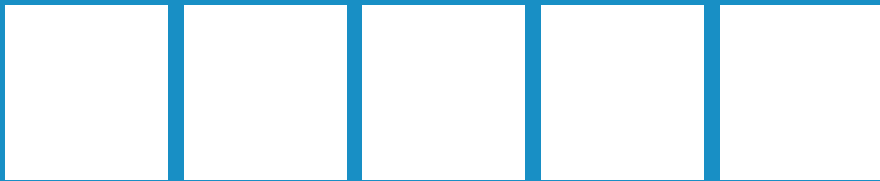
Sydney is a melting pot of cultures and its residents come from all over the world. There are plenty of social events, community gatherings and meetups making it easy to connect with people.

## Natural Beauty

Apart from its iconic landmarks like the Sydney Opera House and Sydney Harbour Bridge, the city is surrounded by natural beauty, including national parks and scenic coastal areas.



# Campus Facilities





# Our Courses

Vocational Education  
& Training Courses





# CHC33015 (CRICOS Code: 0101159) CERTIFICATE III IN INDIVIDUAL SUPPORT

This qualification reflects the role of workers in the community and or residential setting who follow an individualised plan to provide person centred support to people who may require support due to ageing, disability or some other reason. Work involves using discretion and judgement in relation to individual support as well as taking responsibility for own outputs. Workers have a range of factual, technical and procedural knowledge, as well as some theoretical knowledge of the concepts and practicals required to provide person centred support.

## Course Structure

This qualification is made up of 13 units of competency

Unit Code	Unit Name
CHCCS015	Provide individualised support
CHCCS023	Support independence and well being
CHCCOM005	Communicate and work in health or community services
HLTAAP001	Recognise healthy body systems
HLTWS002	Follow safe work practices for direct client care
CHCLEG001	Work legally and ethically
CHCDIV001	Work with diverse people
CHCAGE001	Facilitate the empowerment of old people
CHCAGE005	Provide support to people living with dementia
CHCCCS011	Meet personal support needs
HLTAID001	Provide First Aid
CHCCCS025	Support relationships with carers and families
HLTINF001	Comply with infection prevention and control policies and procedures

## Delivery Modes

The program uses a variety of methods to provide a rich and engaging learning experience for learners. Students attend classes for 2 days per week and undertake a total of 120 hours of work placement.

## Pathways to Further Study

Education pathway courses may include:

- Certificate IV in Ageing Support
- Certificate IV in Disability
- Diploma of Nursing
- Diploma of Community Services

## Course Duration

52 weeks

## Entry Requirements

- Be 18 years or older;
- Must have completed equivalent to Australian year 12
- IELTS band 5.5 (with no individual band below 5.0) or equivalent

## Job Roles

Job roles and titles may vary across the community services sector including:

- In Home Respite Worker
- Nurse's Aide
- Community Access Coordinator
- Planned activity assistant
- Accommodation Support Worker
- Care Service Employee
- Community care worker
- Food Services Deliverer
- Disability Service Officer
- Care assistant
- Care Worker
- Community House Worker
- Home care assistant
- Residential Care Worker
- Residential Support Worker
- Senior Personal Care Assistant
- Transport Support Worker
- Field Officer (Community Services)

# CHC43015 (CRICOS Code: 0101158) CERTIFICATE IV IN AGEING SUPPORT

This qualification reflects the role of support workers who complete specialised tasks and functions in aged services; either in residential, home or community based environments. Workers will take responsibility for their own outputs within defined organisation guidelines and maintain quality service delivery through the development, facilitation and review of individualised service planning and delivery.

Workers may be required to demonstrate leadership and have limited responsibility for the organisation and the quantity and quality of outputs of others within limited parameters.

## Course Duration

52 weeks

## Entry Requirements

- Be 18 years or older;
- Must have completed equivalent to Australian year 12
- IELTS band 5.5 (with no individual band below 5.0) or equivalent

## Job Roles

Job roles and titles may vary across the community services sector including:

- Community Program Coordinator
- Residential Care Worker
- Support Worker (Community Services)
- Care supervisor
- Accommodation Support Worker
- Personal care worker
- Personal care giver
- Assistant Hostel Supervisor
- Personal care assistant
- Residential care officer
- Day Activity Worker
- Care Team Leader

## Course Structure

This qualification is made up of 18 units of competency

Unit Code	Unit Name
CHCADV001	Facilitate the interest and rights of clients
CHCAGE001	Facilitate the empowerment of older people
CHCAGE004	Implement interventions with older people at risk
CHCAGE003	Coordinate service for older people
CHCAGE005	Provide support to people living with dementia
CHCCCS006	Facilitate individual service planning and delivery
CHCCCS011	Meet personal support needs
CHCCCS023	Support Independence and wellbeing
CHCCCS025	Support relationship with carers and families
CHCDIV001	Work with diverse people
CHCLEG003	Manage legal and ethical compliance
CHCPAL001	Deliver care service using a palliative approach
CHCPRP001	Develop and maintain networks and collaborative partnerships
HLTAAP001	Recognise healthy body systems
HLTWHS002	Follow safe work practices for direct client care
HLTAID011	Provide first aid
CHCMHS001	Work with people with mental health issues
HLTHPS006	Assist clients with medication

## Delivery Modes

The program uses a variety of methods to provide a rich and engaging learning experience for learners. Students attend classes for 2 days per week and undertake a total of 120 hours of work placement.

## Pathways to Further Study

Education pathways exist depending on the college/university. Courses include:

- Diploma of Nursing
- Diploma of Community Services
- Bachelor of Nursing



# CHC52015 (CRICOS Code: 0101157) DIPLOMA OF COMMUNITY SERVICES

This qualification reflects the role of community services, case management and social housing workers involved in the managing, co-ordinating and/or delivering of person-centred services to individuals, groups and communities. At this level, workers have specialised skills in community services and work autonomously under broad directions from senior management. Workers are usually providing direct support to individuals or groups of individuals. Workers may also have responsibility for the supervision of other workers and volunteers and/or case management; program co-ordination or the development of new business opportunities.

## Course Structure

This qualification is made up of 16 units of competency

Unit Code	Unit Name
CHCCS007	Develop and implement service programs
CHCCOM003	Develop workplace communication strategies
CHCDEV002	Analyse impacts of sociological factors on clients in community work and services
CHCDIV003	Manage and promote diversity
CHCLEG003	Manage legal and ethical compliance
CHCMGT005	Facilitate workplace debriefing and support processes
CHCPRP003	Reflect on and improve own professional practice
HLTWHS004	Manage work health and safety
CHCCSM005	Develop, facilitate and review all aspects of case management
CHCCSL001	Establish and confirm the counselling relationship
CHCAGE001	Facilitate the empowerment of older people
CHCCS004	Assess co-existing needs
CHCCSM004	Coordinate complex case requirements
CHCCSM006	Provide case management supervision
CHCCDE011	Implement community development strategies
CHCDEV001	Confirm client developmental status

## Delivery Modes

The program uses a variety of methods to provide a rich and engaging learning experience for learners. Students attend classes for 2 days per week and undertake a total of 400 hours of work placement.

## Pathways to Further Study

The 1 year credit to Bachelor of Social Work with IHM.

Education pathways exist depending on the college/university.

Courses include:

- Diploma of Nursing
- Bachelor of Community Services
- Bachelor of Nursing
- Bachelor of Social Work

## Course Duration

104 weeks

## Entry Requirements

- Be 18 years or older;
- Must have completed equivalent to Australian year 12
- IELTS band 5.5 (with no individual band below 5.0) or equivalent

## Job Roles

Job roles and titles may vary across the community services sector including:

- Senior Youth Worker
- Assistant Community Services Worker
- Community Work Coordinator
- Community Housing Worker
- Assistant Community Worker
- Coordinator of Volunteer Work
- Team Leader
- Family Support Worker
- Early Intervention Worker
- Community Care Manager
- Care Team Leader
- Welfare Support Worker
- Housing Assistant
- Community Recreation Coordinator
- Family Services Coordinator
- Community Services Coordinator
- Community Program Coordinator

# CHC30121 (CRICOS Code: 112877D) CERTIFICATE III IN EARLY CHILDHOOD EDUCATION AND CARE

This qualification reflects the role of workers in a range of early childhood education settings who work within the requirements of the Education and Care Services National Regulations and the National Quality Standard. They support the implementation of an approved learning framework, and support children's wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously.

## Course Duration

52 weeks

## Entry Requirements

- Be 18 years or older;
- Must have completed equivalent to Australian year 12
- IELTS band 5.5 (with no individual band below 5.0) or equivalent

## Job Roles

Job roles and titles may vary across the early childhood education sector including:

- Childhood Educator Assistant
- Outside School Hours Aide and Preschool Assistant

## Delivery Modes

The program uses a variety of methods to provide a rich and engaging learning experience for learners. Students attend classes for 2 days per week and undertake a total of 160 hours of work placement.

## Course Structure

This qualification is made up of 17 units of competency

Unit Code	Unit Name
CHCECE030	Support inclusion and diversity
CHCECE031	Support children's health, safety and wellbeing
CHCECE032	Nurture babies and toddlers
CHECEC033	Develop positive and respectful relationships with children
CHECEC034	Use an approved learning framework to guide practice
CHCECE035	Support the holistic learning and development of children
CHCECE036	Provide experiences to support children's play and learning
CHCECE037	Support children to connect with the natural environment
CHCECE038	Observe children to inform practice
CHCECE054	Encourage understanding of Aboriginal and/or Torres Strait Islander peoples' culture
CHCECE055	Meet legal and ethical obligations in children's education and care
CHCECE056	Work effectively in children's education and care
CHCPRT001	Identify and respond to children and young people at risk
HLTAID012	Provide first aid in an education and care setting
HLTWHS001	Participate in workplace health and safety
CHCECE039	Comply with family day care administration requirements
CHCDIV001	Work with diverse people

## Pathways to Further Study

- Progression to the Diploma of ECEC and then to the Bachelor of Early Childhood Education
- Statement of Attainment for students not completing the full qualification



# CHC50121 (CRICOS Code:112920F) DIPLOMA OF EARLY CHILDHOOD EDUCATION AND CARE

This qualification reflects the role of early childhood educators who are responsible for designing and implementing curriculum in early childhood education and care services. In doing so they work to implement an approved learning framework within the requirements of the Education and Care Services National Regulations and the National Quality Standard.

## Course Structure

This qualification is made up of 15 units of competency

Unit Code	Unit Name
BSBTWK502	Manage team effectiveness
CHCECE041	Maintain a safe and healthy environment for children
CHCECE042	Foster holistic early childhood learning, development and wellbeing
CHCECE043	Nurture creativity in children
CHCECE044	Facilitate compliance in a children's education and care service
CHCECE045	Foster positive and respectful interactions and behaviour in children
CHCECE046	Implement strategies for the inclusion of all children
CHCECE047	Analyse information to inform children's learning
CHCECE048	Plan and implement children's education and care curriculum
CHCECE049	Embed environmental responsibility in service operations
CHCECE050	Work in partnership with children's families
CHCPRP003	Reflect on and improve own professional practice
CHCDIV003	Manage and promote diversity
BSBPEF502	Develop and use emotional intelligence
BSBOPS502	Manage business operational plans

## Course Duration

104 weeks

## Entry Requirements

- Be 18 years or older;
- Must have completed equivalent to Australian year 12
- IELTS band 5.5 (with no individual band below 5.0) or equivalent

## Job Roles

Job roles and titles may vary across the early childhood education sector including:

- Centre directory supervisor
- Children's services co-ordinator
- Childcare worker
- Children's services team leader
- Children's services advisor
- Program leader

## Delivery Modes

The program uses a variety of methods to provide a rich and engaging learning experience for learners. Students attend classes for 2 days per week and undertake a total of 280 hours of work placement.

## Pathways to Further Study

- Progression to the Diploma of ECEC and then to the Bachelor of Early Childhood Education
- Statement of Attainment for students not completing the full qualification

# BSB50420 (CRICOS Code: 104369B) DIPLOMA OF LEADERSHIP AND MANAGEMENT

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts. Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements. They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

## Course Duration

52 weeks

## Entry Requirements

- Be 18 years or older;
- Must have completed equivalent to Australian year 12
- IELTS band 5.5 (with no individual band below 5.0) or equivalent

## Job Roles

Job roles and titles may vary across the business sector including:

- Transport Manager
- Distribution Centre Manager
- Information Services Manager
- Manager
- Corporate Services Manager
- Public Sector Manager
- Senior Manager
- Office Manager
- Legal Practice Manager
- Operations Manager
- Warehouse Manager
- Business Development Manager
- Production Manager
- Business Manager

## Course Structure

This qualification is made up of 12 units of competency

Unit Code	Unit Name
BSBLDR523	Lead and manage elective workplace relationships
BSBPEF502	Develop and use emotional intelligence
BSBOPS502	Manage business operational plans
BSBWOR502	Lead and manage team electiveness
BSBMGT502	Manage people performance
BSBMGT516	Facilitate continuous improvement
BSBINM501	Manage and information or knowledge management system
BSBPMG511	Undertake project work
BSBADM502	Manage meetings
BSBWOR501	Manage personal work priorities and professional development
BSBLED501	Develop a workplace learning environment
BSBHRM506	Manage recruitment selection and induction processes

## Delivery Modes

The program uses a variety of methods to provide a rich and engaging learning experience for learners. Students attend classes for 2 days per week.

## Pathways to Further Study

- Advanced Diploma of Leadership & Management
- Other Associated Diploma Qualifications



# BSB50120 (CRICOS Code:108120F) DIPLOMA OF BUSINESS

This qualification reflects the role of individuals with considerable adeptness in a range of settings who are seeking to further develop their skills across a wide range of business environments. This qualification is also suited to the needs of individuals with less or no occupational experience, but who possess sound theoretical business skills and knowledge that they would like to further develop, in order to create additional educational and employment opportunities.

## Course Structure

This qualification is made up of 12 units of competency

Unit Code	Unit Name
BSBCRT511	Develop critical thinking in others
BSBFIN501	Manage budgets and financial plans
BSBXCM501	Lead communication in the workplace
BSBSUS511	Develop workplace policies and procedures for sustainability
BSBOPS501	Manage business resources
BSBTWK503	Manage meetings
BSBHRM525	Manage recruitment and onboarding
BSBOPS502	Manage business operational plans
BSBOPS504	Manage business risk
BSBTWK501	Lead diversity and inclusion
BSBPEF501	Manage personal and professional development
BSBLDR523	Lead and manage elective workplace relationships

## Delivery Modes

The program uses a variety of methods to provide a rich and engaging learning experience for learners. Students attend classes for 2 days per week.

## Pathways to Further Study

upon successful completion of BSB50120 Diploma of Business, you may pursue BSB60120 Advanced Diploma of Business or arrange of other Advanced Diploma qualifications in the BSB training package.

## Course Duration

52 weeks

## Entry Requirements

- Be 18 years or older;
- Must have completed equivalent to Australian year 12
- IELTS band 5.5 (with no individual band below 5.0) or equivalent

## Job Roles

Job roles and titles may vary across the business sector including:

- Executive Officer
- Business Development Manager
- Project Consultant
- Compliance Manager
- Office Manager
- Business Sales Team Leader
- Corporate Services Manager
- Team Leader
- Procurement Officer
- Unit Leader
- Project Coordinator
- Administration Manager
- Customer Service Manager
- Procurement and Contract Manager
- Records Manager

# BSB60120 (CRICOS Code: 108121E) ADVANCED DIPLOMA OF BUSINESS

This qualification reflects the role of individuals in a variety of Business Services job roles. These individuals may have general management accountabilities. Individuals in these roles carry out complex tasks in a specialist field of expertise. They may undertake technical research and analysis, and will often contribute to setting the strategic direction for a work area. The qualification is suited to individuals who are responsible for the supervision and leadership of a team or work area (including by managing staff performance and making staffing decisions).

## Course Duration

52 weeks

## Entry Requirements

- Be 18 years or older;
- Must have completed equivalent to Australian year 12
- IELTS band 5.5 (with no individual band below 5.0) or equivalent

## Job Roles

Job roles and titles may vary across the community services sector including:

- Accommodation support worker
- Field officer
- Assistant in n

## Course Structure

This qualification is made up of 10 units of competency

Unit Code	Unit Name
BSBCRT611	Apply critical thinking for complex problem solving
BSBFIN601	Manage organisational finances
BSBOPS601	Develop and implement business plans
BSBSUS601	Lead corporate social responsibility
BSBTEC601	Review organisational digital strategy
BSBHRM614	Contribute to strategic workforce planning
BSBLDR601	Lead and manage organisational change
BSBSTR601	Manage innovation and continuous improvement
BSBLDR602	Provide leadership across the organisation
BSBSTR602	Develop organisational strategies

## Delivery Modes

The program uses a variety of methods to provide a rich and engaging learning experience for learners. Students attend classes for 2 days per week.

## Pathways to Further Study

Upon successful completion of BSB60120 Advanced Diploma of Business, you may pursue a pathway to University.

University pathways are current at the time of publishing, but are subject to change.



# Orientation

On your first day at ACCHS there will be a placement test. ACCHS will provide you with all the information you need to study and live in Australia. On the day of enrolment, please bring your contact details for while you are in Australia and from your home country. We encourage you to share your learning goals with us, we will do our best to help you achieve your goals.

## Exploring our Demographics



### Asia

Cambodia  
China  
Hong Kong  
Indonesia  
India  
Nepal  
Pakistan  
South Korea  
Taiwan  
Thailand  
Vietnam  
Malaysia  
Mongolia

### Americas

Argentina  
Brazil  
Chile  
Colombia

### Africa

Kenya  
Ethiopia

### Europe

Italy  
France  
Ireland  
Turkey

### Oceania

Australia  
Fiji

# ENROLMENT

HOW TO APPLY  
& ENROL





If you intend to enrol into our courses, please contact us via email: [info@acchs.edu.au](mailto:info@acchs.edu.au) or company landline.

**Our marketing officer will contact you to give you more information about:**

- Course information, including unit outline, course duration and course fees
- Student obligations as a Student Visa holder
- Our college policies and procedures
- Course intake dates and timetables



**01 Select the courses to study in Australia**

- Check entry requirements of the courses
- Check the course outlines and details
- Complete an international student application form



**02 Submit the application form along with supporting documents**

- A certified copy of passport
- Education qualification certificate, Australian Year 12 equivalent Academic Transcripts and Completion Certificates
- English proficiency statements (e.g. IELTS, PTE Academic, CAE, CPE, FCE, OET)
- C.V. (if applicable)
- Employment Reference (if applicable)
- Employment payment history (if applicable)



**03 Send to Our Admission Team**

- Email: [enrol@acchs.edu.au](mailto:enrol@acchs.edu.au)
- Contact through ACCHS admission team



**04 Letter of Offer**

- Will be issued upon successful assessment of application



**05 Payment & Insurance**

- Pay tuition fee
- Organise OSHC (Overseas Student Health Cover)
- Submit Signed copy of ACCHS Student written agreement



**06 C.o.E**

- Provide further GTE related documents e.g. Statement of Purpose, financials (if applicable)
- C.o.E. (Confirmation of Enrolment) will be issued



**07 Apply**

- Apply your International Student Visa



**07 Ready for Study**

- Visa approved and arrive in Australia
- Attend International Orientation



**AUSTRALIAN COLLEGE**  
*of*  
COMMUNITY & HEALTH SERVICES

## **CONTACT US**

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